

**SPECIAL WATER, SEWER COLLECTION, & STORM SEWER
COMMITTEE MEETING MINUTES
Tuesday, March 22, 2016
Sister Bay Fire Station - 2258 Mill Road**

The March 22, 2016 special meeting of the Water, Sewer Collection, and Storm Sewer Committee was called to order by Committee Chair Pat Duffy at 10:05 A.M.

Present: Committee Chair Pat Duffy and Members Scott Baker and Kathy Enquist.

Staff Members: Utility Manager Steve Jacobson, Utility Manager Mike Schell, Village Administrator Zeke Jackson, and Assistant Administrator Janal Suppanz

Approval of the Agenda:

A motion was made by Duffy, seconded by Baker, to approve the Agenda for the March 22, 2016 special meeting of the Water, Sewer Collection, and Storm Sewer Committee as presented. Motion carried – all Ayes.

Approval of minutes as presented:

Suppanz noted that the minutes for the last regular meeting of the Water, Sewer Collection, and Storm Sewer Committee have not been completed yet. They will be included in the meeting packets for the April Committee Meeting.

Comments and Correspondence

Duffy noted that no new correspondence had been received. He then asked if anyone wished to address a non-Agenda item. No one responded.

Discussion Items

1. Storm Water System Related

a. Al Johnson's Parking Lot Storm Sewer Project:

This issue was addressed at previous Water, Sewer & Storm Sewer Committee meetings as it has become evident that the storm sewer by Al Johnson's parking lot is in need of repair. The D.O.T. did take care of a portion of the issues which were associated with the storm sewer when work was done on the Bay Shore Drive Reconstruction Project as it was within the right-of-way, but further repairs are needed. Therefore, Jackson was asked to request a proposal from Vinton Construction for the required work, and a copy of that document was included in the meeting packets. Representatives of Vinton Construction submitted a proposal for \$22,500, which is under the public bidding threshold, but there currently is no CIP line item for storm sewer projects in the Village's budget. If the work mentioned on the proposal is done an "insert" will be installed in the existing pipe. If that occurs flow capacities will be reduced by approximately 40% in the affected area.

Jacobson noted that the area in question is mentioned in the Village's CUPAC Study. He also pointed out that It would be possible to make special assessments for the required work. He would not suggest that actions be taken which will reduce flow capacities, and also believes it might be wise to solicit bids from some local contractors.

Duffy stated that it is his understanding that repairs to S. Spring Road are on the Village's list of projects to be addressed soon, and, therefore, it might make the most sense to do long-term planning for all the work which is needed in that area and add applicable line items to the Village's 2017 budget.

A motion was made by Baker, seconded by Enquist that the Vinton Construction bid which is dated March 16, 2016 and was reviewed at this meeting shall not be accepted because the work mentioned on the proposal does not satisfy the Village's needs. (Vinton Construction could only accommodate 60% of storm water flows.) Instead, the recommendation is made to the Finance Committee that a Storm Sewer Replacement line item be added to the 2017 budget. Motion carried – All ayes.

6. Matters to be placed on a future agenda or referred to a Committee, Official, or Employee:

The next meeting of the Utilities (WWTP) Committee and the Water, Sewer Collection and Storm Sewer Committee has been scheduled for April 5, 2016 at 7:30 A.M.

Adjournment:

A motion was made by Baker, seconded by Enquist, to adjourn the special meeting of the Water, Sewer Collection, and Stormsewer Utilities Committee at 10:45 A.M. Motion carried – all Ayes.

Respectfully submitted,



Janal Suppanz, Assistant Administrator